

| STUDY MODULE DESCRIPTION FORM | | |
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| Name of the module/subject Information Literacy Programme | | Code 1010101171011010815 |
| Field of study Civil Engineering First-cycle Studies | Profile of study (general academic, practical) general academic | Year /Semester 4 / 7 |
| Elective path/specialty - | Subject offered in: Polish | Course (compulsory, elective) obligatory |
| Cycle of study: First-cycle studies | Form of study (full-time, part-time) full-time | |
| No. of hours Lecture: - Classes: 2 Laboratory: - Project/seminars: - | | No. of credits 0 |
| Status of the course in the study program (Basic, major, other) other | | (university-wide, from another field) university-wide |
| Education areas and fields of science and art technical sciences | | ECTS distribution (number and %) 1 100% |
| Responsible for subject / lecturer: dr inż. Beata Korzystka email: beata.korzystka@put.poznan.pl tel. 61 665-2070 Poznan University of Technology Library ul. Piotrowo 3 60-965 Poznań | | |
| Prerequisites in terms of knowledge, skills and social competencies: | | |
| 1 | Knowledge | Fundamentals of using library collections |
| 2 | Skills | Database and Internet searching literacy |
| 3 | Social competencies | Awareness of the need to develop skills of searching needed data and e-resources |
| Assumptions and objectives of the course: The need of the fourth year student education in the range of ability of searching necessary information for writing diploma theses and using of own library resources and those of other libraries. | | |
| Study outcomes and reference to the educational results for a field of study | | |
| Knowledge: | | |
| 1. Student knows the rules of using printed and electronic library collection. - [-] 2. Student knows the rules of availability of printed and electronic resources which are in the reading rooms and outside. - [-] 3. Student can choose different search strategies in every kind of resources. - [-] 4. Student knows the rules of supplying library materials not held within PUT Library and their delivering under the inter-library loan service. - [-] 5. Student demonstrates knowledge of the preparation of bibliographic footnotes. - [-] 6. The student can choose the gathered literature for the diploma thesis topic. - [-] | | |
| Skills: | | |
| 1. Student can independently search for needed information materials in electronic and printed library resources using modern search tools. - [-] 2. Student is able to present and use gathered materials in his research subject. - [-] | | |
| Social competencies: | | |
| 1. Student is aware of the creation and existence of national and international bibliographic databases and full-text services. - [-] | | |
| Assessment methods of study outcomes | | |

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| No assesment methods | | |
| Course description | | |
| <p>General information about access to the library collections. Detailed information about sharing and rules of using of electronic resources. Methods for creating simple and advanced search strategies based on printed and electronic resources. Support tools providing access to the licensed resources and public domain (Open Access) and searching for information. Bibliography management based on the available software (EndNote Web, Mendeley).</p> | | |
| Basic bibliography: | | |
| <p>1. Online course; Practical literature search skills, access: http://moodle.put.poznan.pl/course/index.php?categoryid=44 or http://fomalhaut.clc.put.poznan.pl/moodle22/ 2. Print and electronic resources available through the PUT Library website, access: http://www.library.put.poznan.pl 3. Access and Terms of E-Resources Use, access: http://www.library.put.poznan.pl/pl/2_01.html</p> | | |
| Additional bibliography: | | |
| <p>1. Training materials, access: http://www.library.put.poznan.pl/pl/6_06.html</p> | | |
| Result of average student's workload | | |
| Activity | Time (working hours) | |
| 1. Preparing to collect bibliography (references) for the need of diploma thesis writing. | 2 | |
| 2. Antczak, M., Nowacka, A. "Przypisy, powołania, bibliografia załącznikowa: jak tworzyć i stosować" - textbook. | 0 | |
| Student's workload | | |
| Source of workload | hours | ECTS |
| Total workload | 2 | 1 |
| Contact hours | 1 | 0 |
| Practical activities | 1 | 0 |